

Colorado State University – Pueblo Academic Program Assessment Report for AY 2012-2013

Due: June 1, 2013

Program: Career Center

Date: June 3, 2013

Completed by: Michelle Gjerde, Director

Assessment contributors (other faculty involved in this program's assessment): N/A

Please complete this form for each undergraduate, minor, certificate, and graduate program (e.g., B.A., B.S., M.S.) in your department. Please copy any addenda (e.g., rubrics) and paste them in this document, and return it to Erin Frew, erin.frew@colostate-pueblo.edu as an email attachment before June 1, 2013. You'll also find the form at the assessment website at <http://www.colostate-pueblo.edu/Assessment/Resources/Pages/default.aspx>. Thank you.

I. Program student learning outcomes (SLOs) assessed in this cycle, processes, results, and recommendations.

A. Which of the program SLOs were assessed during this cycle? Please include the outcome(s) verbatim from the assessment plan.	B. When was this SLO last assessed?	C. What method was used for assessing the SLO? Please include a copy of any rubrics used in the assessment process.	D. Who was assessed? Please fully describe the student group.	E. What is the expected achievement level and how many students should be at it?	F. What were the results of the assessment?	G. What were the department's conclusions about student performance?	H. What changes/improvements to the <u>program</u> are planned based on this assessment?
Students new to the Career Center registration process in 2012-2013 will complete an intake registration	May 28, 2013	Career Center Satisfaction Survey	CSU-Pueblo students range from all majors that utilize the Career Center (cc).	Target of 80% student satisfaction rate.	91.86% Very Satisfied with appearance of cc. 8.14% Moderately Satisfied with	Overall, the career center is doing very well with student satisfaction averaging between extremely satisfied and very satisfied. No students rated dissatisfaction in	Based on the assessment of the career center intake process the staff will continue to provide career assistance in a professional knowledgeable manner, always improving, and trying to make the

form and state on that form the current status of their career exploration process, and what career path they are seeking. After an advising session, students will have the skill set to conduct a self-directed career search. Provide students who are new to the University with meaningful, user friendly intake. Post intake satisfaction survey will be given with a target of 80% student satisfaction.					<p>appearance of cc.</p> <p>77.91% feel the staff are extremely helpful. 20.93% feel staff are very helpful. 1.16% moderately helpful.</p> <p>70.93% Extremely knowledgeable staff. 27.91% Very knowledgeable. 1.16% moderately knowledgeable.</p> <p>100% would recommend the cc to other CSU-Pueblo students.</p> <p>79.31% definitely</p>	any area.	student experience the best it can be.
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					will visit cc again. 20.69% probably will visit again.		

Comments: The Career Center is currently staffed by one professional and two (2) student employees during the Academic year, One (1) student employee during the summer.

B. Follow-up (closing the loop) on results and activities from previous assessment cycles. In this section, please describe actions taken during this cycle that were based on, or implemented to address, the results of assessment from previous cycles.

A. What SLO(s) did you address? Please include the outcome(s) verbatim from the assessment plan.	B. When was this SLO last assessed?	C. What were the recommendations for change from the previous assessment?	D. Were the recommendations for change acted upon? If not, why?	E. What were the results of the changes? If the changes were not effective, what are the next steps or the new recommendations?
N/A	N/A	N/A	N/A	N/A

Comments:

Q1. How satisfied were you of the appearance of the facilities/center?

Count	Percent	
79	91.86%	Very satisfied
7	8.14%	Moderately satisfied
0	0.00%	Neither satisfied nor dissatisfied
0	0.00%	Moderately dissatisfied
0	0.00%	Very dissatisfied
86	Respondents	

Q2. How would you rate the greeting from the receptionist when coming to the Career Center?

Count	Percent	
59	68.60%	Excellent
27	31.40%	Good
0	0.00%	Average
0	0.00%	Below average
0	0.00%	Poor
86	Respondents	

Q3. How helpful was the staff?

Count	Percent	
67	77.91%	Extremely helpful
18	20.93%	Very helpful
1	1.16%	Moderately helpful
0	0.00%	Not very helpful
0	0.00%	Not at all helpful
86	Respondents	

Q4. How knowledgeable was the staff about career information?

Count	Percent	
61	70.93%	Extremely knowledgeable
24	27.91%	Very knowledgeable
1	1.16%	Moderately knowledgeable
0	0.00%	Not very knowledgeable
0	0.00%	Not at all knowledgeable
86	Respondents	

Q5. How did you find out about the Career Center? (Check all that apply)

Count	Respondent %	Response %	
46	52.87%	42.20%	Professor
11	12.64%	10.09%	Employer
9	10.34%	8.26%	Website
9	10.34%	8.26%	Classroom presentation
17	19.54%	15.60%	Another student
17	19.54%	15.60%	Other (please specify)
87	Respondents		
109	Responses		

Q6. Would you recommend the Career Center to other CSU-P students?

Count	Percent	
87	100.00%	Yes
0	0.00%	No (please explain why not)
87	Respondents	

Q7. How likely are you visit the Career Center again?

Count	Percent	
69	79.31%	Definitely will
18	20.69%	Probably will
0	0.00%	Probably will not
0	0.00%	Definitely will not
87	Respondents	

Q8. Do you have any comments or suggestions about your experience?

Count	Percent	
6	6.82%	Yes (please explain)
82	93.18%	No
88	Respondents	